

## **Proposal to Establish an APS Award in {subfield, topic, ex}**

### **{Proposed name of award}**

#### **Purpose and Justification of this Award**

- What is the purpose of this new Honor?
- Why is there a need for it? How does it differ from other similar awards (specific examples)?
- Who is in support of establishing this award?
- What impact would this award have?
- APS's policy does not allow naming awards after living people or corporate sponsors. If the proposed award shall be named after a deceased person, what impact did that person have on physics? Are their heirs / estate aware of and in support of this proposal?
- What are the specifics of the award:
  - stipend dollar amount?
  - travel reimbursement and registration waiver?
  - is there a limit on travel reimbursement?
  - certificate?
  - what meeting is the award presented?
  - is there an invited talk? during what session?

#### **Rules and Eligibility**

Who is eligible for this award? Are there any restrictions on who can nominate or be nominated?

#### **Nomination and Selection Process**

- What will the nomination consist of (letters of support, CV, thesis, publication list, ex.)
- When is the nomination deadline?
- What is the composition of the selection committee (unit officers, prior recipients, ex.)

#### **Establishment and Support**

- What (if any) is the history of this award?
  - Why was it established?
  - Who / which unit established it?
  - What is the funding history of the award?
- What is the proposed plan for establishing and supporting the award?
  - proposed timeline for fundraising / awarding
  - What is the fundraising goal for endowing the award (typically calculated as 30x the annual stipend amount)?
  - Who will coordinate with the APS Development Office on the fundraising campaign?
  - Are there any donor prospects already identified?