Proposal to Establish an APS Award in {subfield, topic, ex}

{Proposed name of award}

Purpose and Justification of this Award

- What is the purpose of this new Honor?
- Why is there a need for it? How does it differ from other similar awards (specific examples)?
- Who is in support of establishing this award?
- What impact would this award have?
- APS’s policy does not allow naming awards after living people or corporate sponsors. If the proposed award shall be named after a deceased person, what impact did that person have on physics? Are their heirs / estate aware of and in support of this proposal?
- What are the specifics of the award:
  - stipend dollar amount?
  - travel reimbursement and registration waiver?
  - is there a limit on travel reimbursement?
  - certificate?
  - what meeting is the award presented?
  - is there an invited talk? during what session?

Rules and Eligibility

Who is eligible for this award? Are there any restrictions on who can nominate or be nominated?

Nomination and Selection Process

- What will the nomination consist of (letters of support, CV, thesis, publication list, ex.)
- When is the nomination deadline?
- What is the composition of the selection committee (unit officers, prior recipients, ex.)

Establishment and Support

- What (if any) is the history of this award?
  - Why was it established?
  - Who / which unit established it?
  - What is the funding history of the award?
- What is the proposed plan for establishing and supporting the award?
  - proposed timeline for fundraising / awarding
  - What is the fundraising goal for endowing the award (typically calculated as 30x the annual stipend amount)?
  - Who will coordinate with the APS Development Office on the fundraising campaign?
  - Are there any donor prospects already identified?

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