

## **New York State Section American Physical Society (NYSSAPS)**

### **Physics Outreach Grant Proposal Guidelines 2009 - 10**

#### **A. Purpose**

The program is funded by the NYSS-APS to provide seed money for projects intended to bring physics-related learning experiences to the general public, and in particular to K through 12 students.

#### **B. Eligibility**

Proposals will be accepted from individuals who intend to carry out educational activities within the area served by the NYSS-APS. The targeted audience must be located in New York or contiguous states/provinces. Undergraduate and graduate students are particularly encouraged to submit proposals. One of the proposers must have a current or prior affiliation with an institution of higher education, a New York State-based industrial R&D center, or not-for-profit educational organization.

#### **C. Size of Awards**

Two awards up to \$1,000 each will be available each funding cycle to cover eligible expenses. An additional \$200 may be granted to each individual/group for personal expenses.

#### **D. Proposal Format**

Proposals must include:

- (1) A completed grant application form with all signatures (see Outreach web-site).
- (2) A project summary suitable for posting on the Outreach web-site (in electronic format.)
- (3) A two page (maximum) narrative that includes:
  - (a) planned activities;
  - (b) targeted audience/grade level(s);
  - (c) a statement of how the planned activities will increase the awareness of physics topics among the general population and/or facilitate/encourage the study of physics among K-12 students;
  - (d) the names of those who will plan and carry out the activities;
  - (e) a timeline;
- (4) An itemized budget detailing the use of requested funds and any "matching" funds. Include the source of the matching funds as well as the amount and purpose.

#### **E. Deadlines**

Proposals may be submitted each year to the chair of the outreach committee of the NYSS-APS (see contact information below) no later than 2 weeks prior to the NYSSAPS fall or spring Symposium. For fall 2009 the deadline is Friday, November 6 and for spring 2010 it is Friday April 9. Grants will be awarded at the Fall and Spring NYSS-APS meetings, which will be held this year in November and April, respectively.

#### **F. Criteria for Judging**

The primary criterion used by the committee is the potential positive impact on educating the general public (and in K-12 students in particular) about physics-related topics. Evidence of plans to

disseminate information about the project especially preparation of materials for distribution is particularly encouraged.

## **G. Eligible Expenses**

Supplies, equipment, printing, computing costs and local travel costs are all eligible; no salaries or overhead (indirect costs) can be charged. Proposals where in-kind costs are borne by other parties (proposer's academic institution, beneficiary elementary or secondary school, etc.) will be given preference, everything else being equal.

## **H. Report**

A short report that describes the activities and accomplishments and includes the final accounting is required by January 1 or June 1 of the following year for grants awarded at the previous October or April meeting, respectively. The report should be submitted to the chair of the Outreach committee. The narrative portion will be posted on the Outreach web-site. Please indicate whether you are willing to have contact information included with the narrative. The submission of digital photographs of outreach activities for the web-site is highly encouraged as is electronic submission of the final report.

## **I. Operation**

The program is administered by the Executive Committee of the NYSS-APS. A committee of members selected by the Executive Committee and duly appointed by the Section Chair will reviewed proposals and make decisions about awards.

Chair of the Outreach Committee:

Stacie Swingle Nunes

SUNY New Paltz

75 S. Manheim Blvd. Suite 9

New Paltz, NY 12561

[nunes@newpaltz.edu](mailto:nunes@newpaltz.edu)