Client: Sergey Savrosov
CC: Cecilia Villalobos
Last Updated: 10.19.16
Access Time: 7am-9pm

APS FAR WEST MEETING
October 28 & 29 2016

Total Seating: 288

Ballroom C
total seating: 88

Ballroom B
total seating: 112

Ballroom A
total seating: 88

AV: Ballroom B:
- Projector B, VGA & Audio
- 1 Podium w/ Mic
- 2 Wireless Handheld Mics
- 3 panel mics

Ballroom A:
- 1 Portable projector & screen w/ audio
- 1 small table for presenters
- 1 Wireless Handheld/ 1 lapel mic

Ballroom C:
- 1 Portable projector & screen w/ audio
- 1 small table for presenters
- 1 Wireless Handheld/ 1 lapel mic

Food

** Black skirts on 8' tables**
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APS FAR WEST MEETING  
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Notes:
- 1 Projector, Slide Advancer, and Screen in each room
- No amplification
- Black skirts on tables
- Client to provide laptops for presentations

Conferece Room A & B - Max Capacity 50 each
**APS FAR WEST DINNER**

October 28, 2016

**Total Seating:** 152

- **AV:**
  - Ballroom B:
    - Projector B, VGA & Audio
    - Portables Projectors in A&C
    - 1 Podium w/ Mic
    - 2 Wireless Handheld Mics
    - 3 panel mics

- **Food:**
  - Double sided buffet
  - **Black skirts on 8' tables**

- **Beverages:**
  - **Black skirts on 8' tables**

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**CC:** Cecilia Villalobos

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